

Milford Recreation Commission

August 12, 2015

Attendees

Arene Berry	Heather Romeri	Stephanie Zubricki	Scott Hembrow
Claudia Lemaire	Rick Mossey	Cheri Federico	

Minutes

No Appointments

Director's Report

Revolving Fund balance as of August 10th- \$48,936.10

127 Elm Street Update- Since the July recreation commission meeting, Mark Bender received a voicemail from the rep at DES on July 29th stating a review has begun of the report that was submitted.

Departmental Updates- The last department update to the BOS was in June 2014, another presentation is scheduled for September 28, 2015 BOS meeting. It gives an overview of what has been accomplished in the past year.

Programs Update

Touch-A-Truck- Volunteers needed for entrance tables. The event begins at 10:30am-1pm and located at the access road between the High School and Middle School. Budget approval needed, \$220 for portable toilets and passport prizes.

Rick makes a motion to approve the \$220 Touch-A-Truck budget. Claudia seconds, all in favor.

Wooden Bat Softball Tournament- Taking place Saturday & Sunday September 26 & 27. Registration is open.

Fall Family Festival- 2nd Annual on Saturday October 3rd. We are partnering with Conservation Commission again.

Vermont Country Store- Was last Thursday, full bus and enjoyed by all.

Hobo Railroad- September 16th.

Highland Games- Canceled due to low numbers and risk of losing our deposit.

Lousia May Alcott Orchard House- October 12th, located in Concord, MA.

Mohegan Sun- Saturday October 24th.

NYC Trip- Saturday November 14th.

Fall/Winter Recreation Guide- Almost complete, some editing needs to be done. It will go to the printer by next week. Some new highlights: Pickity Place & Ben's Sugar Shack trip (Nov.), Palace Theatre Trip (Dec.), Home Alone Safety (2nd class), Piano Lessons (ages 7-15), Horsemanship Program (2nd round) with different themes from the summer, new school vacation day programs- instead of an all-day program we are doing 1 activity a day, Holly Jolly Family Spectacular- Friday Dec. 18 and reached out to local schools to participate and groups, Senior Zumba, Journey (2nd round) and trying to coordinate two ultimate Frisbee clinics.

Vacation Camp budget approval- 3 days Arene and Stephanie will run programs to save on money: A Game Day, Movie Day, and need to decide what to do on another day. Two days of the week we are looking to contract out. Mad Science does a show called Up, Up & Away for \$350 plus mileage, but should not be more than \$400, and Wildlife Encounter for \$355 (including mileage).

Rick makes a motion to support the \$755 school vacation days budget for the contracted services. Scott seconds, 3 in favor and 2 opposed.

Heather recommends amending the initial vote, and Cheri makes a motion to amend the initial motion of \$755 to \$855 to potentially cover costs of the 3rd day being run by the department, Rick seconds. All in favor.

Rick brings up our learn to skate program, and voices his concern about how the program has grown and if we will be expanding the program at all because we have 2 rinks now. He also recommends speed skating or ski jumping programs, if there is demand for things and finding ways to utilize that park. Steph is willing to meet with anyone who specializes in those areas. Winter Festival recommendations were given as well.

Discussion Items

Welcome to Cheri Federico, new recreation commission member.

Olive St Update- Homeowner will submit the receipt for repairs for reimbursement, which has already been approved.

Pergola Budget- Special Purpose Fund is at a **-\$3,129.52** and it is recommended that exact amount be transferred in so it's in the clear. It will be transferred from the revolving fund general line item.

Polices/Procedures- Arene suggests to edit the last sentence of the last page to clarify that checks collected by commission members be made payable to Milford Recreation Department. Heather is looking for a way to word it to ensure there is access to more information about expenses, revenues and past information on events, trips and programs in order to make an informed decision.

Recreation Commission Events- Schedule a meeting to discuss fundraisers and the types of events to run. Zombie Walk for Pumpkin Festival needs to be finalized. Heather suggested running it as a free event rather than a fundraiser, all agreed. MIT offered the opportunity to come to the Fox 25 promotion with zombies to promote the walk; they are doing a zip trip to Milford August 21st.

Rick asked for an update on registrations for the Breakout! Swim Clinic. Registrations are up to 32 total, plus Castaways are bring 15 swimmers that will register the day of. There is a price increase after August 8th, \$65 before and \$75 after.

Skate Park repair update. DPW is planning repairs in regards to safety and painting. At this time the opening of the park is TBD.

Claudia makes a motion to approve the July 2015 minutes, Scott seconds. All in favor.

Claudia makes a motion to adjourn at 8:20pm, Rick seconds. All in favor.

Respectfully Submitted by,

Stephanie Zubricki

Recreation Program Coordinator